

Bear Educator Intern Application Form
North American Bear Center, Ely Minnesota
www.bear.org

To apply for this internship, submit the following:

1. Completed Application form
2. Professional resume
3. Copy of your school transcript, with GPA
4. Three TOTAL reference letters (non-family), one must be from an instructor
5. Indicate below (X) which internship you are applying for.

Summer Internship: **May 23, 2019 to Aug. 9, 2019**
Applications due Feb. 10, 2019 or until filled (6 positions)
(Some flexibility with dates due to school schedule)

Fall Internship: **Aug. 1, 2019 to Oct. 20, 2019**
Applications due Feb. 10, 2019 or until filled (3 positions)
(Some flexibility with dates due to school schedule)

Either: **I will accept either Summer or Fall**

Submit all documents:

Email to: JudyThon@bear.org

Or mail to: Judy Thon
Director of Education, NABC
13215 Downey Trail
Apple Valley, MN 55124-5249 USA

PLEASE TYPE OR PRINT CLEARLY

Name _____ Email _____

Address _____ Telephone _____

City _____ State _____ Zip _____ D.O.B. _____

Other contact information if needed: _____

Dates you are available: _____

Are you willing to work 5 days a week, 8 hours each day? _____

Working weekends is expected. Is that acceptable? _____

EDUCATION

Do you have a High School Diploma or GED? **No** **Yes**

If yes, name and location of high school or GED institute and year completed: _____

Undergraduate Colleges or Universities

1) Name and location of school: _____

Dates attended in months and years: _____

Date Graduated: _____ Expected Graduation Date: _____

Type of Diploma or Degree: _____ Major/Minor Fields of Study: _____

2) Name and location of school: _____

Dates attended in months and years: _____

Date Graduated: _____ Expected Graduation Date: _____

Type of Diploma or Degree: _____ Major/Minor Fields of Study: _____

Graduate Schools:

Name and location of school: _____

Dates attended in months and years: _____

Date Graduated: _____ Expected Graduation Date: _____

Type of Diploma or Degree: _____ Major/Minor Fields of Study _____

WORK HISTORY: (paid position)

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include all employment. Begin with your current or last position and work back to your first. Employment history should include each position held, even those with the same employer.
2. Addresses must be a complete mailing address.
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may attach a typed employment history providing the same information in the same format as this application form.

What is your current employment status: Full-Time Part-Time Unemployed
 Retired Student

1) Position Title: _____ Employer: _____

Mailing address: _____ City _____ State _____ Zip _____

Employer's Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

 Full-Time Part-Time Summer Temp/Project

Average number of hours worked if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you have used in the performance of this job.

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2) Position Title: _____ Employer: _____

Mailing address: _____ City _____ State _____ Zip _____

Employer's Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

 Full-Time Part-Time Summer Temp/Project

Average number of hours worked if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you have used in the performance of this job.

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3) Position Title: _____ Employer: _____

Mailing address: _____ City _____ State _____ Zip _____

Employer's Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

Full-Time Part-Time Summer Temp/Project

Average number of hours worked if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you have used in the performance of this job.

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4) Position Title: _____ Employer: _____

Mailing address: _____ City _____ State _____ Zip _____

Employer's Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

Full-Time Part-Time Summer Temp/Project

Average number of hours worked if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you have used in the performance of this job.

VOLUNTEER OR INTERNSHIP EXPERIENCE:

1) Position: _____ Organization: _____

Mailing address: _____ City _____ State _____ Zip _____

Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

Full-Time Part-Time Summer Temp/Project

Average number of hours volunteered if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you used in this volunteer position.

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2) Position: _____ Organization: _____

Mailing address: _____ City _____ State _____ Zip _____

Telephone Number: _____

Immediate Supervisor's Name: _____ Title: _____

Supervisor's Telephone Number: _____

Full-Time Part-Time Summer Temp/Project

Average number of hours volunteered if part time: _____

Starting Date, Month and Year _____ Ending Date, Month and Year _____

Specific Reason for Leaving: _____

Summary of experience including special training/skills/qualification you used in this volunteer position. .

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Please tell us about any special skills (i.e. writing, photography, drawing, painting, computers, etc.)

What prompted you to apply for this internship?

How do you think this internship will contribute to your future education and career?

Is there anything else you would like to tell us to support your candidacy?

How did you hear about this internship program?

Agreement

I declare that the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.

I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

APPLICATIONS DUE FEB 10, 2019 (or until filled) for ALL internship positions.

Signature _____ Date _____

2019 JT

**CLICK TO PRINT
THIS APPLICATION**